



Banque Nationale du Rwanda
National Bank of Rwanda

Human Resources Department

December 15th, 2009

JOB VACANCY

The National Bank of Rwanda (BNR) wishes to recruit a qualified candidate to the position of Laboratory Technician to work in the Bank's clinic. Herebelow are the requirements for that position:

JOB	PROFILE	N° OF VACANCIES
Laboratory Technician	Minimum academic and professional qualifications: <ul style="list-style-type: none">- At least an Advanced diploma in Laboratory Techniques (A1) Minimum years of experience: <ul style="list-style-type: none">- At least three years' experience in a laboratory of a referral hospital Skills and competencies required: <ul style="list-style-type: none">• Good oral and written communication skills• Good interpersonal skills• Good planning and organisational skills• Ability to work with minimal supervision	1

The interested candidate is required to send an application letter, CV, relevant and notified certificates to, The Governor, National Bank of Rwanda, P.O.Box 531 Kigali, not later than December 23, 2009 at 15 h00.

Duties and responsibilities related to this position can be found on BNR website (www.bnr.rw).


KAMASA Emmanuel

Manager, HR Planning & Development.


NYIRAHUKU Antoinette

Director, Human Resources Management.

Duties and responsibilities:

The jobholder is responsible for coordinating and supervising all laboratory activities and ensuring patients are served in a timely and efficient manner

- Prepares laboratory equipment and chemicals for laboratory tests and examination;
- Undertakes routine and specialised tests and laboratory examination of samples; submit the results/report to the medical staff responsible;
- Assists in planning and ordering for laboratory supplies including reagents, chemicals and other material;
- Monitors the usage and requirements of laboratory supplies;
- Participates in providing health education to patients and relatives, as may be required;
- Ensures all laboratory equipment is in good working condition and that all faulty equipment is reported for maintenance;
- Coordinates and supervises the laboratory.

